
Eisenhower Enterprises, Inc.

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Cumming, GA 30041
FAX Number: (866) 359-2498 Toll Free



Move out Checklist

Outside

1. Clean windows
2. Make sure all screens are on the windows
3. Clean/sweep out any storage areas or buildings
4. Sweep garage, basement and front sidewalk
5. Remove all trash and belongings
6. Wipe down exterior doors
7. Refresh pine straw or mulch to move-in condition
8. Trim bushes to be in move-in condition
9. Mow lawn
10. Remove lawn & shrub clippings

Inside (All rooms & closets)

1. Clean all windows
2. Clean all windowsills
3. Clean all ceiling fan blades
4. Clean /vacuum all floors
5. Wash all baseboards and door frames
6. Clean all doors
7. Clean as many carpet spots as possible
8. Clean as many spots on walls as possible with Mr. Clean Magic Eraser DO NOT USE WATER!
9. Touch up all marks on walls using the appropriate color paint with roller – not a paint brush. Feather out the paint application so as to not call attention to the touch up.

Kitchen

1. Thoroughly clean refrigerator, if equipped (clean out all bins, wipe all surfaces inside and out)
2. Thoroughly clean freezer (clean all surfaces, put ice maker in OFF position)
3. Thoroughly clean dishwasher (clean front and insides, remove any trapped food)
4. Thoroughly clean oven/stove (clean burner shields, replace oven liner, clean outside)
5. Clean inside and outside of all cabinets and drawers
6. Clean countertops

Bathrooms

1. Clean mirrors
2. Clean toilets (outside and in bowl)
3. Clean counter tops
4. Clean inside and out all cabinets and drawers
5. Clean sink
6. Clean bathtubs & showers

Utilities

Coordinate with management regarding utilities transfer to avoid disconnect/reconnect fees

